



# Save the Date!!

**November 6, 2013**

**What:** Billings JSEC Committee  
Fall Business Seminar

**Speaker:** Jim Nys: Jim is President & Chief HR Management Consultant for Personnel PLUS! Consulting Services. He provides assistance in Selection and Recruitment, Performance Appraisal, Personnel Policy Development, EEO/Affirmative Action, Wrongful Discharge and Management, training for a wide variety of businesses throughout the inter-mountain west.

**Seminar Topic:** *Performance Management*

Disciplining and Termination of employees, Documentation & Evaluation of employee related events, Recruitment & Hiring your workforce.

**This will be an all day workshop—details pending. HRCI Credits pending.**

**More information will be available soon....!!**

To receive updates for this seminar, please send an email to:  
Jana Nelson, JNelson6@mt.gov or to Trish Glen, TGlen@mt.gov